



3<sup>rd</sup> International Tax Dialogue Conference on Financial Taxation 26-  
28 October 2008 China World Hotel Beijing

Please fax or email this form directly to reservation Department of the China World Hotel, Beijing Contact  
Person: Ms. Tina Guan – Reservation Manager Reservation Fax: 861065054323 / Telephone:861065058885 /  
Email: [reservations.CWH@shangri-la.com](mailto:reservations.CWH@shangri-la.com)

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company/ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Accommodations for the participants – Please tick your preferred choice**

- Deluxe Room  CNY1500 per night for single  CNY1700 per night for double occupancy Horizon Club Deluxe  
Room  CNY 2000 per night for single  CNY 2200 per night for double occupancy Premier Room  CNY 2300  
per night for single  CNY 2500 per night for double occupancy Executive Suite  CNY2600 per night for single  
 CNY2600 per night for double occupancy  
 Smoking Room  Nonsmoking Room

The room rates indicated above are inclusive of 15% surcharge and government tax.

The above room rates are inclusive of daily breakfast.

Special Request: \_\_\_\_\_

**Accommodations Person for sharing room (If any)**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

**Travel information**

Arrival Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Arrival Time \_\_\_\_\_

Departure Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Departure time \_\_\_\_\_

**In order to guarantee your reservation, please supply your Credit card details below:**

- Visa  Master Card  American Express  Diners Club Card

Number \_\_\_\_\_

Card Holder Name \_\_\_\_\_

Expiration Date \_\_\_\_\_ Signature \_\_\_\_\_

**Terms and conditions**

- 1) Any written cancellation of a confirmed room reservation or change of dates result in reduction of stay received within 7 days prior to expected arrival date will be subject to cancellation charge of full length of stay.
- 2) Any guests who do not show up on the expected arrival day, will be charged at an amount equivalent to a full length of stay based on the relevant room rate outlined above.
- 3) All reservations must be guaranteed by one night room rate advance deposit or by use of a major credit card.
- 4) Any balance charges, room and incidentals must be settled upon departure.

5) Accommodation at the rates quoted is available only to registered delegates of the above meeting and can only be made using this form.

**6) Check in is at 2:00PM (14:00). To guarantee checkin time before 14:00 noon, please book one night before. The room charge will be based on the daily room rate quoted above.**

**7) Check out is at 12:00 noon.. Late check out can be arranged from 12:00 to 16:00 chargeable at 50% of the rate quoted. Check out after 16:00 is subject to a one night charge. All late check out request is subject to availability.**